



Committee Manager: Carrie O'Connor (Ext: 37614)

19 November 2015

LITTLEHAMPTON REGENERATION SUB-COMMITTEE

A meeting of the Littlehampton Regeneration Sub-Committee will be held in Committee Room 1 at the Arun Civic Centre, Maltravers Road, Littlehampton on **2 December 2015 at 6.00 p.m.** and you are requested to attend.

Members: Councillors Bicknell (Chairman), Dingemans (Vice-Chairman), Mrs Ayres, Blampied, Cates, Dendle, Gammon, Mrs Porter, Dr Walsh.

A G E N D A

1. APOLOGIES FOR ABSENCE
2. DECLARATIONS OF INTEREST

Members and Officers are reminded to make any declarations of personal and/or prejudicial/pecuniary interests that they may have in relation to items on this Agenda.

You should declare your interest by stating :

- a) the item you have the interest in
- b) whether it is a personal interest and the nature of the interest
- c) whether it is also a prejudicial/pecuniary interest
- d) if it is a prejudicial/pecuniary interest, whether you will be exercising your right to speak under Question Time

You then need to re-declare your prejudicial/pecuniary interest at the commencement of the item or when the interest becomes apparent.

- 3 MINUTES

To approve as a correct record the Minutes of the meeting held on 21 July 2015 (attached)..

4 ITEMS NOT ON THE AGENDA WHICH THE CHAIRMAN OF THE MEETING IS OF THE OPINION SHOULD BE CONSIDERED AS A MATTER OF URGENCY BY REASON OF SPECIAL CIRCUMSTANCES

5 PROGRESS OF THE FIRST PHASE OF IMPLEMENTING THE 9 BIG IDEAS FOR LITTLEHAMPTON

This report updates Members on the progress on the 9 Big Ideas for Littlehampton and the next steps.

6 COASTAL COMMUNITIES TEAM

This report is to inform members regarding the Coastal Communities award of £10k to Arun District Council.

7 SUSSEX BUSINESS WARDENS

The purpose of this report is to update Members on a new initiative being provided by Sussex Police in partnership with Southern Co-ops. The Business Wardens are being trialled in Littlehampton and are part of an intervention package to respond to antisocial behaviour in the town centre.

8 LITTLEHAMPTON REGENERATION POSITION STATEMENT

To consider and note the November 2015 Update of the Littlehampton Regeneration Position Statement.

(Note: *Indicates report is attached for all Members of the Sub-Committee only and the press (excluding exempt items). Copies of reports can be obtained on request from the Committee Manager or via the web at www.arun.gov.uk).

(Note: Members are also reminded that if they have any detailed questions, would they please inform the Chairman and/or relevant Lead Officer in advance of the meeting).

Subject to approval at the next meeting

LITTLEHAMPTON REGENERATION SUB-COMMITTEE

21 July 2015 at 6.00 pm

Present: - Councillors Bicknell (Chairman), Dingemans (Vice-Chairman), Mrs Ayres, Blampied, Cates, Dendle, Gammon, Mrs Porter and Dr Walsh.

Councillor Dr Walsh was absent from the meeting during consideration of the matters raised in Minutes 1 to 4.

1. WELCOME

The Chairman welcomed Councillors Mrs Ayres, Blampied, Cates, Dingemans and Mrs Porter as new members of the Subcommittee and looked forward to their input in forthcoming discussions.

2. DECLARATIONS OF INTEREST

The Monitoring Officer has advised Members of interim arrangements to follow when making declarations of interest. They have been advised that for the reasons explained below, they should make their declarations on the same basis as the former Code of Conduct using the descriptions of Personal and Prejudicial Interests.

Reasons

- The Council has adopted the government's example for a new local code of conduct, but new policies and procedures relating to the new local code are yet to be considered and adopted.
- Members have not yet been trained on the provisions of the new local code of conduct.
- The definition of Pecuniary Interests is narrower than the definition of Prejudicial Interests, so by declaring a matter as a Prejudicial Interest, that will cover the requirement to declare a Pecuniary Interest in the same matter.

Where a Member declares a "Prejudicial Interest" this will, in the interest of clarity for the public, be recorded in the Minutes as a Prejudicial and Pecuniary Interest.

Councillor Blampied declared a personal interest as a member of the Littlehampton Harbour Board.

Subject to approval at the next meeting

3. MINUTES

The Minutes of the meeting held on 17 March 2015 were approved as a correct record by the Subcommittee and signed by the Chairman.

4. START TIMES

The Subcommittee

RESOLVED

That start times of meetings for the remainder of 2015/16 be 6.00 p.m.

5. 9 BIG IDEAS FOR LITTLEHAMPTON

(During the course of discussion on this item, Councillor Bicknell declared a personal interest as he was an employee of Southern Water.)

The Chairman was pleased to welcome Mr Phil Graham to the meeting in his new role as Economic Regeneration Officer.

Prior to providing a verbal update on the 9 Big Ideas for Littlehampton, the Economic Regeneration Officer gave a brief resume of his career at the Council, which spanned 19 years to date. He stated that he had been brought up in Littlehampton and had a strong understanding and desire to help develop the town as he felt it had so much more potential with the harbour and seafront, above and beyond the current offer.

The Economic Regeneration Officer advised that his new role would predominantly assist in the development of economic regeneration for Littlehampton and the 9 Big Ideas (which had first been aired in 2014 and had been drawn up by Consultants, Placemarque). He would be working with the Subcommittee, stakeholders, Town Centre Regeneration Officer and the general public to deliver these concepts.

The Subcommittee was reminded that at the meeting on 17 March 2015, 3 of the 9 Big Ideas had been put forward to progress to feasibility stage, as resources became available, and these had been ratified by Full Council on 15 July 2015 as:-

- Improve the Promenade
- Pier Lookout
- New Green and Beach Link

Members were advised that it would be important whilst developing these initial 3 projects, to be mindful of feeding into the overall strategic context of the pedestrian link, as outlined in the Concept Investment Plan. In addition, careful consideration of the processes that were required in the short and long term would be needed. These would be phased projects with

Subject to approval at the next meeting

different options presenting themselves as the plans evolved and progressed to the next key milestones. Site specific analysis would be essential to establish and ensure there was a clear understanding of the main factors associated with these areas, such as land ownership/covenanted land and restrictions such as Southern Water underground services.

The Economic Regeneration Officer stated that his intention would be to scope the essential ingredients required to produce a detailed action plan and to present a report to a future meeting of the Subcommittee. His initial approach would be to:-

- Create a town/beach team to scope the project requirements
- Produce a Consultation and Communications Strategy
- Undertake initial consultation and engagement (through site visits and a survey) with key stakeholders and external partners
- Design plans from this initial consultation would be created, which would require funding. Concepts would be presented to the Subcommittee to demonstrate what would be feasible and to agree these initial outline plans with the Subcommittee before consulting with the general public
- Following creation of the indicative plan, undertake consultation with the general public through social media to gauge opinions and to start public debate.

The Subcommittee also heard that the Council had just been made aware of an opportunity to apply for Coastal Revival funding, with a maximum of £50,000 funding being available per project. The deadline for submitting bids was Monday 14 September 2015 and every effort would be made to formulate bids to assist with preparing detailed plans for at least one of the projects, if not all three. The fund was available for both revenue and capital expenditure and must be spent by 31 March 2016.

Members then participated in a lengthy debate on varying aspects of developing the 9 Big Ideas for Littlehampton, covering the introduction of a social media page; financial constraints; prioritisation; and “quick fixes” to improve the visual amenity of the town.

The Director of Planning & Economic Regeneration encouraged Members to welcome the work on developing a bid to the Coastal Revival Fund because, even though the deadline was tight and the Council had only just been notified of the opportunity, there could then be further opportunity to access funding from the Government’s recently reinstated Coastal Communities Fund. It would appear that the three chosen projects complied with the criteria for the Coastal Revival Fund and every effort would be made to work up comprehensive bids. Members urged officers to find the resources to enable the bids to go ahead.

The Chairman thanked the Economic Regeneration Officer for his update.

Subject to approval at the next meeting

6. PROPOSED IMPROVEMENTS TO THE PUBLIC REALM IN LITTLEHAMPTON TOWN CENTRE

The Town Centre Regeneration Officer presented this report which outlined proposals to improve the public realm elements in the town centre and environs to encourage investment and, possibly, more markets and events to increase footfall to the town.

During the course of discussion, the Subcommittee felt that there was potential to make small scale improvements quickly, with other suggestions having to wait to be included in the full design brief. Members also touched on:-

- Street level power supply
- Replacement of planters
- Trees in Beach Road
- Cleaning and enhancement of the Arcade
- Street drinkers

Following consideration, the Subcommittee

RECOMMEND TO FULL COUNCIL – That

(1) officers, in consultation with key stakeholders, develop a design improvement brief for Littlehampton town centre;

(2) design experts be commissioned to produce the design template for Littlehampton town centre public realm; and

(3) officers develop a costed proposal for improvements to the public realm area in the High Street outside Casino (the bench area).

7. LITTLEHAMPTON REGENERATION POSITION STATEMENT

The Subcommittee considered the Position Statement and participated in general discussion on a number of items. Particular comment centred around the following:-

- **St Martin's Car Park:** Comment was made that this was the biggest unsolved problem in Littlehampton, particularly as Waitrose had now relocated to Rustington. A request was made that a new report needed to be prepared on a way forward. The Director of Planning & Economic Regeneration advised that attempts were being made to contact the freehold owner to gauge their long term plans for the site.
- **Littlehampton Markets:** Concern was expressed relating to the proposal for an occasional Sunday car boot sale in St Martins Car Park as it was felt it would engender the wrong image for

Subject to approval at the next meeting

the town. The Subcommittee was advised that the traders were supportive as they felt it would increase footfall as Sunday could be a poor trading day, However, the Subcommittee indicated that it did not support the idea of a car boot sale on the St Martins Car Park site.

- **West Bank:** The Director of Planning & Economic Regeneration advised that the Council was expecting to receive the views of the Inspector on the Local Plan by 30 July 2015 and Members would receive a report back at the next meeting with specific reference to the West Bank.
- **East Bank:** Members welcomed the completed enhancement and tidal work and viewed it as a fantastic success. A note of caution was raised with regard to safety issues as ROSPA had been requested to prepare a report following an incident. A letter was to be sent to West Sussex County Council regarding the double yellow lines and signage. Signs regarding cycling were required as it was important that cyclists realised that pedestrians had right of way on the Promenade.
- **Enterprise Hub – Wick:** The Director of Planning & Economic Regeneration advised that the process had commenced with regard to serving an Enforcement Notice on Morrisons for breaching the planning condition to bring forward an enterprise hub and that the issue of the Health Centre was ongoing. Cllr Dr Walsh also advised that the West Sussex County Council Health Scrutiny Committee was extremely concerned about the lack of progress and pressure was being applied.

In noting the remainder of the Position Statement, a request was made that the “*Civic Block*” should be added for consideration at future meetings.

(The meeting concluded at 7.55 pm)

ARUN DISTRICT COUNCIL

LITTLEHAMPTON REGENERATION SUBCOMMITTEE ON 2 DECEMBER 2015

PART A : REPORT

SUBJECT: Progress of the first phase of implementing the 9 Big Ideas for Littlehampton

REPORT AUTHOR: Phil Graham **DATE:** 17th November 2015 **EXTN:** 37858

EXECUTIVE SUMMARY: This report is to update members on the progress on the 9 Big Ideas for Littlehampton and the next steps.

RECOMMENDATIONS:

Members of the Committee note the progress made with developing the first phase of the [9 Big Ideas for Littlehampton](#) and the proposed next steps.

1.0 BACKGROUND:

1.1 The last Littlehampton Regeneration Sub-Committee (LRSC) held on 21 July 2015 clarified the recommendations from Full Council on 15th July 2015 which prioritised the following 3 of the 9 Big Ideas for Littlehampton to be progressed to feasibility stage as and when funding became available. These included:

- Improve the Promenade
- Pier Lookout
- New Green and Beach Link

2.0 CONSULTATION

2.1 At the meeting of the LRSC on 17th March 2015 Members requested great public consultation to gauge early public opinion and debate on the 9 Big Ideas for Littlehampton. Council Officers have since engaged in wider consultation including the use of social media as Members had specifically requested. This has been done via:

- a. The Council's 'Arun Time' publication, distributed to over 70,000 households, featured the proposals.
- b. An article circulated on Facebook, inviting the public to feedback their thoughts.
- c. A press release sent out on 25th August 2015
- d. Details been displayed on the Council's Regeneration Webpage since August 2015.
- e. The Council's Economic Regeneration Officer presented an update report on the subject to Littlehampton Town Council's 'Community Resource Committee' on 3rd September 2015.

3.0 FUNDING OPPORTUNITY

- 3.1 The Committee were advised at the last meeting that the Department for Communities & Local Government (DCLG) had launched a Coastal Revival Fund (CRF) in July 2015 with the intention of accepting funding applications from coastal communities up until the deadline date 14th September 2015.
- 3.2 The Committee confirmed their support for applications being submitted on behalf of the Council for the grant. It was felt that this funding may unlock opportunities to support the progression of the 9 Big Ideas for Littlehampton. The Council's Economic Regeneration Officer has now produced and submitted an application, specifically focusing on a design brief for the 3 priority areas.
- 3.3 The DCLG have confirmed that since the CRF scheme commenced they have experienced a large interest and are over-subscribed with applications. Therefore, confirmation on which communities have been successful will not be confirmed until late November 2015. It is hopeful that by the 2nd December 2015 Littlehampton Regeneration Sub-Committee meeting a decision would have been made.
- 3.4 The Committee should be mindful that 2 other applications have also been submitted to the CRF for Bognor Regis from the Bognor Regis 'Coastal Communities Team' and one on behalf of West Sussex County Council resulting in 3 applications for the district in total.
- 3.5 Separately, but integrated with the Coastal Revival Fund application for Littlehampton. A budget of £25,000 has already been identified to support design enhancements to 1,2,3,4, of the 9 Big Ideas for Littlehampton. This funding has been made available through Section 106 and can only be used in isolation for the town centre.
- 3.6 Whilst taking the above into consideration and also appreciating the importance of ensuring a coherent and aligned approach to the town's overarching pedestrian design plan. A design brief seeking Tenders has now been created to encapsulate the entire scope of the 9 Ideas for Littlehampton. This method has been undertaken to ensure an interconnected approach for creating concepts that offer synergy for designs that complement one another.
- 3.7 A Design Brief will be going out to tender to request 'Price Submissions' from potential Tenderers for design plans to RIBA Work Stage 3 for the whole project in its entirety. This in turn will enable the Council to understand the estimated costs associated with each phase of the scheme moving forward.
- It is anticipated that the Economic Regeneration Officer will be able to bring more detailed information to the next meeting, scheduled for 2nd March 2016.

4.0 PROPOSAL(S):

Next steps:

- 4.1 If the funding bid to CRF is successful, design plans will then be commissioned alongside the £25,000 S106 funding to produce Design Plans for the whole 9 Big Ideas for Littlehampton. The work would commence immediately to ensure the spending of the grant occurs within the required funding timeframe.
- 4.2 If this bid is not successful officers will investigate other funding options and report back to Members.

5.0 OPTIONS: The report is for information only.		
6.0 CONSULTATION:		
Has consultation been undertaken with:	YES	NO
Relevant Town/Parish Council	x	
Relevant District Ward Councillors	x	
Other groups/persons (please specify)		
7.0. ARE THERE ANY IMPLICATIONS IN RELATION TO THE FOLLOWING COUNCIL POLICIES: (Explain in more detail at 6 below)	YES	NO
Financial		x
Legal		x
Human Rights/Equality Impact Assessment		x
Community Safety including Section 17 of Crime & Disorder Act		x
Sustainability		x
Asset Management/Property/Land		x
Technology		x
Other (please explain)		
8.0 IMPLICATIONS:		
None		

9.0 REASON FOR THE DECISION:
Members are asked to note the report.

10. BACKGROUND PAPERS:
9 Big Ideas for Littlehampton

ARUN DISTRICT COUNCIL

LITTLEHAMPTON REGENERATION SUBCOMMITTEE ON 2 DECEMBER 2015

PART A : REPORT

SUBJECT: Coastal Communities Team

REPORT AUTHOR: John Edjvet **DATE:** 17th November 2015 **EXTN:** 37858

EXECUTIVE SUMMARY:

This report is to inform members regarding the Coastal Communities award of £10k to Arun District Council.

RECOMMENDATIONS:

- Members of the Subcommittee note the content of the Report

1. BACKGROUND:

- Coastal Communities Team funding of £10,000 has been awarded to both Littlehampton and Bognor Regis. The funding is conditional on the Council being both the fund-holder and also the accountable body. An ICM report was submitted and approved on 13 August 2015 for Arun District Council to be the accountable body.
- The aim of the funding is to bring together local people, businesses and agencies into active partnerships which create plans and deliver positive changes to seaside towns, especially around economic activity. One of the ways in which the funding could be spent is in setting up a Littlehampton Coastal Communities Team.
- The funding will partly be used to host a Littlehampton Town Centre Summit in March/April 2016. This will consider a range of proposed improvement projects to the town centre. Work towards the Town Centre summit will also help define the membership, aims and objectives and also the terms of reference of a Littlehampton Coastal Communities Team.
- The funding can also be used to support town centre improvements with key objectives around access, improved public realm, and enhanced infrastructure. This aligns with current plans for town centre and wider improvements.
- Approval has already been given at Littlehampton Regeneration Sub-Committee of 21 July 2015 to commission design experts produce a design plan for the town centre. A reserve of £25k s.106 funding was agreed.
- In regards to economy of scale, the design brief has been written to incorporate the 9 Big Ideas concept plan. An application for Coastal Communities Revival funding has been submitted which, if successful, will fund that element of the design.

2. CONSULTATION

The Littlehampton Coastal Communities Team (LCCT) will build on existing arrangements between Arun District Council, Littlehampton Town Council and the Littlehampton Traders Partnership. Other stakeholders such as West Sussex County Council, residents, retail and business property owners will be invited to participate in the LCCT.

2. PROPOSAL(S):

3. OPTIONS: The report is for information only.

4. CONSULTATION:

Has consultation been undertaken with:	YES	NO
Relevant Town/Parish Council		X
Relevant District Ward Councillors		X
Other groups/persons (please specify)		
5. ARE THERE ANY IMPLICATIONS IN RELATION TO THE FOLLOWING COUNCIL POLICIES: (Explain in more detail at 6 below)	YES	NO
Financial		X
Legal		x
Human Rights/Equality Impact Assessment		x
Community Safety including Section 17 of Crime & Disorder Act		x
Sustainability		x
Asset Management/Property/Land		x
Technology		x
Other (please explain)		

6. IMPLICATIONS:

None

7. REASON FOR THE DECISION:

Members are asked to note the report.

8. BACKGROUND PAPERS:

None

ARUN DISTRICT COUNCIL

LITTLEHAMPTON REGENERATION SUBCOMMITTEE ON 2 DECEMBER 2015

PART A : REPORT

SUBJECT: Sussex Business Wardens

REPORT AUTHOR: John Edjvet DATE: 17 th November 2015 EXTN: 37858
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EXECUTIVE SUMMARY:

The purpose of this report is to update Members on a new initiative being provided by Sussex Police in partnership with Southern Co-ops. The Business Wardens are being trialled in Littlehampton and are part of an intervention package to respond to antisocial behaviour in the town centre.

RECOMMENDATIONS:

Members of the Subcommittee to note the introduction of a new Business Warden service in Littlehampton.

1. BACKGROUND:

Sussex Police in partnership with Southern Co-ops has received Home Office funding to set up a business warden service being trialled in various locations across the county. In the Arun district, the warden service has been initially introduced to Littlehampton, but will be spread across the district though mainly focussing on Littlehampton and Bognor Regis.

The key aim is to provide a dedicated link between businesses and the police focused on volume crime affecting the business community. The wardens will also have the capability to report crimes along with associated evidence, on behalf of businesses direct to Sussex Police using an application called Facewatch.

Facewatch is a secure online crime reporting and networking environment that enables businesses, public and police to tackle low-level crime by sharing images within groups for the prevention of crime and by submitting CCTV evidence and witness statements to the police to help solve crimes. Businesses themselves can download the Facewatch application enabling them to upload information on criminal and suspect behaviour on to the system. The system is monitored by the police and followed up appropriately.

The Business Warden service is provided by a private sector security company SWL, contracted and managed by the Southern Co-operative Ltd. The wardens will be a mobile resource able to provide crime prevention advice, take reports of crime, submit crime reports electronically to the police and submit intelligence. They will work

collaboratively with local law enforcement, existing Business Crime Reduction Partnerships and businesses to help detect crimes against the retail business sector.

There are three uniformed wardens assigned to the Arun district area. The wardens are Security Industry Authority (SIA) and First Aid trained, fully aware of common law and other relevant powers. They have been introduced to local traders at a meeting hosted by Sainsbury's (1 October 2015) and also at the most recent Littlehampton Traders Partnership meeting (3 November 2015).

Littlehampton has a successful Shopwatch scheme, run on a voluntary basis by local traders. Businesses pay a nominal amount into the scheme to cover the costs of the radios and licenses. The Business Warden service will work collaboratively with and be a complimentary service to Shopwatch as well as the Police.

The Littlehampton Town Centre Regeneration Officer participates in the Retail Crime Partnership (RCP) tasked to oversee and review the warden service. The RCP is organised and chaired by Sussex Police.

The Sussex Business Warden service will run for an initial two years until 2017. If successful, it is hoped it will get continuation funding from the Home Office, other public services and contribution from businesses.

There has been a significant work carried out by Sussex Police and other agencies tackling anti-social behaviour in the town centre. To support this, a working group has been set up by the Littlehampton Traders Partnership, ADC, LTC and the Police. This group looks at reporting and policing of anti-social behaviour in Littlehampton Town Centre.

Arun District Council also leads on a district wide Arun Street Community Working Group. This meeting looks at more strategic and operational issues, including the introduction of Public Space Protection Orders (PSPOs). The PSPOs will define the priorities for any area and put in place local orders to deal with particular nuisance or problems identified for a specific geographic area.

2. PROPOSAL(S):

3. OPTIONS: The report is for information only.

4. CONSULTATION:

Has consultation been undertaken with:	YES	NO
Relevant Town/Parish Council	x	
Relevant District Ward Councillors	x	
Other groups/persons (please specify)	x	
Littlehampton Traders Partnership		
Littlehampton Shopwatch		
5. ARE THERE ANY IMPLICATIONS IN RELATION TO THE FOLLOWING COUNCIL POLICIES: (Explain in more detail at 6 below)	YES	NO

Financial		x
Legal		x
Human Rights/Equality Impact Assessment		x
Community Safety including Section 17 of Crime & Disorder Act		x
Sustainability		x
Asset Management/Property/Land		x
Technology		x
Other (please explain)		
6. IMPLICATIONS:		
None		

7. REASON FOR THE DECISION:

Members are asked to note the report.

8. BACKGROUND PAPERS:

None

Littlehampton Regeneration Position Statement	
Project	Nov 2015 Update
St Martins Car Park: Proposed mixed use development	Development brief for this proposal will be started when resources are available.
9 Big Ideas for Littlehampton	9 Big Ideas for Littlehampton – full report to committee.
North Littlehampton Development	Nov 2015 - no update available March 2014 – site has been sold subject to contract. Arun DC assisting businesses wishing to relocate.
Littlehampton Markets	<p>Nov 2015 – The Artisan Market finished its pilot run on 7 November. It has continued to attract more stalls and shoppers/ visitors to the town centre. Businesses will be canvassed as to whether we give the market a second run in 2016. Informal feedback has been very positive. A run of smaller market events will be taking place from 3 December. Pop-up Thursdays will run for the first three Thursdays in December. The will have a limited number of festive themed stalls. If successful we will consider this again for holiday periods in 2016.</p> <p>July 2015 – The new monthly Saturday market in the High Street has attracted a lot of people and a lot of positive response. This is a welcome addition as Saturday is generally a weak trading day in Littlehampton. The Italian Market is booked for Saturday 29th August. Discussions have started regarding putting an occasional car boot sale on the St Martins Car Park site.</p>
The Arcade	<p>Nov 2015 – Arcade businesses now has full occupancy. The former post office site ground floor has split into two units, occupied by a gym and also a shop selling vintage and collectables. Above shop has been converted into mixed use.</p> <p>July 2015 – Chromex has advised that first floor of the former post office site has been signed up by office based tenants. The ground floor 'shop' area (previously housed post office counter area), has been split into two units, as yet unoccupied.</p> <p>March 2015 – New tenant Fireside Bookshop taken over unit formerly occupied by the Ark. Lease of former post office site now with Chromex. A lot of internal renovation work carried out, but still no tenant.</p>
Retail Vitality	Nov 2015 – There was a slight spike in vacancies towards the end of summer. However, the trend is moving back towards a very healthy occupancy rate. Mixed reports on the impact of Waitrose departure, with some retailers doing better (particularly food retailers). Reduced footfall is having a

Littlehampton Regeneration Position Statement	
Project	Nov 2015 Update
	<p>negative impact on Anchor Springs business.</p> <p>July 2015 – Vacancy rate is still relatively low. Traders are concerned at Waitrose relocation to Rustington. Store Properties have taken over the lease of the existing site in Avon Road and have advised that it is unlikely to be replaced with another food retailer. No tenant has been secured at this time.</p> <p>An application has been submitted and being considered by DCLG for £10k funding to establish a Littlehampton Town Centre Coastal Communities Team. This purpose of the team could be to drive e.g. public realm improvements to the town centre area or to promote inward investment.</p> <p>March 2015 – Vacancy rate on the precinct is still low with only two small units unoccupied. Some, but not all, town centre businesses report a stronger trading for 2014 than previous year. Marketing and promotion still key.</p>
West Bank	<p>Littlehampton Economic Growth Area policy document has been prepared for the Local Plan. This was considered at the Local Plan Examination in Public (EiP) hearing session on 3rd June. Further discussions are taking place with key stakeholders regarding the LEGA and the West Bank allocation.</p>
East Bank Tidal Flood Defences	<p>The £22.1 million Environment Agency Tidal Flood scheme is now complete.</p> <p>Work on the public areas, funded with a grant of £573k from the Coastal Communities Fund, including the pedestrian walkway, planters, steps and seating is also complete and looks fantastic.</p>
Town Traders Partnership	<p>Nov 2015 – The Littlehampton Traders Partnership have commissioned two Spirit FM radio campaigns; a two week campaign to promote the 2 hour free parking disc took place in October. The other to promote independent businesses in Littlehampton for the fortnight in the run up to Small Business Saturday 5 Dec. Traders successfully fundraised for new defibrillator in the High Street. This was supported by donations from local residents and grant from British Heart Foundation. Due to change in personnel at the Littlehampton Academy, there has been a delay in taking forward the High Street survey.</p> <p>July 2015 –Discussions are taking place with the Littlehampton Academy for students to carry out a High Street survey in September. The shopper survey will feed into a Health Check of the town centre – initial findings to be reported at the next traders partnership meeting. Traders Partnership fundraised for a new defibrillator to be installed in</p>

Littlehampton Regeneration Position Statement	
Project	Nov 2015 Update
	<p>the High Street (awaiting a decision from British Heart Foundation to a funding application to support this). Traders Partnership, ADC and Sainsbury's co-funding Kids Fun Days in the High Street taking place on each Wednesday in August. Another Spirit FM radio campaign to promote 2 hour parking will take place over the summer.</p> <p>March 2015 – Police/trader liaison well established. Dispersal orders in place for events enabling police to remove those demonstrating anti-social behaviour. Police to visit businesses to encourage reporting – new scheme being implemented. Further radio campaigns and promotional work being developed by traders partnership. A review of the partnership will take place in October 2015.</p>
Enterprise Hub – Wick	<p>Nov 2015 – no update available</p> <p>March 2014 – meeting held with NHS agents and Morrison's to discuss next steps for the Enterprise Hub. NHS wish to occupy a third of the building for the use as combined GP surgery and are likely to submit a planning application next month. Morrison's are beginning discussions with an operator as a possible provider of supported business space within the remaining building.</p>
Arun Business Wardens	<p>Nov 2015 – A business wardens service has been launched as a pilot in Littlehampton (and Eastbourne) to help reduce crime effecting shops and businesses in the towns. It is hoped business wardens will also be extended to Bognor Regis and Arundel during the pilot period.</p> <p>It is being funded by the Home Office until 2017. The Littlehampton Town Centre Regeneration Officer now sits on the Retail Crime Partnership, set up partly to oversee the business warden project.</p>
Littlehampton Commercial Fisherman's Hub and West Bank Moorings	<p>On-going project proposal requiring funding to deliver the scheme. Various funding programmes are being reviewed and approached.</p> <p>The project has been progressed to RIBA Stage 3-4 with all planning and Marine Management Organisation approvals in place to enable a speedy application should a funding opportunity arise.</p>
Littlehampton Leisure Centre	<p>2019 - New leisure facilities proposed at the existing seafront site in Littlehampton.</p>

Littlehampton Regeneration Position Statement	
Project	Nov 2015 Update
Mewsbrook play area refurbishment	Autumn 2015 to early 2016. - £100K Refurbishment to the play area is scheduled to take place in Mewsbrook Park.